Green Fund Application

Once this is form is complete, combine with all supplemental documentation into one document, and email to sustainability@upenn.edu using the subject "Green Fund Application".

Applicant:

Applicant Name:		Date Submitted:
Applicant Email Address:	Select one: ☐ Student ☐ Staff ☐ Faculty	

General Information:

Project Title:		Budget Requested:
Anticipated Start Date:	Anticipated End Date:	Report Due Date (30 days after end date):

Prerequisites:

The following items are prerequisites to initial review that must be included in your application.

Description
Provide a detailed project description, including, but not limited to, goals, intended outcomes, criteria for evaluating success, and target audiences. If applicable, include an explanation of any additional, independent funding secured.

Alignment with CSAP 3.0
Describe how the project supports the goals of Penn's Climate and Sustainability Action Plan 3.0.

Budget
Provide a detailed budget for the funding received from the Green Fund. If applicable, include any expected returns on investment and other cost benefits.

| **Timeline** |
| Provide a project timeline, including a detailed implementation schedule. |
| |

| **Team** |
| Provide and outline of project participants and leadership and their roles and responsibilities. If applicable, include any team succession plans and long-term oversight. |
| |

Additional Criteria:

Preference will be given to projects that incorporate the following items.

| **Distinctiveness** |
| Provide information on how this project demonstrates a unique idea with significant impact. Preference will be given to projects that have not yet been implemented in some capacity on campus. |
| |

| **Equity** |
| Describe any benefits the project will have to the representation or experience of historically disadvantaged groups within Philadelphia and the Penn community. Preference will be given to projects with observable and measurable benefits to these groups. |
| |

| **Replicability** |
| Provide information on future replicability and/or scalability. Preference will be given to projects that are replicable at a larger scale. |
| |

Endorsement:

If student application, provide faculty member or administrator information who will provide endorsement letter.
If staff or faculty application, provide supervisor or other appropriate approver information.

Name:	Email Address:
Position Title:	Signature: