ECO-REPS STEERING COMMITTEE POSITIONS

TRI-CHAIRS
- Meet with the Steering Committee once a month to plan meetings and address needs of the program
- Guide the direction of the program
- Facilitate Eco-Rep meetings in turn
- Be the public face of the group

Time Commitment: 2 hours/month
This role is good for you if you: don't mind speaking/presenting in front of large groups and consider yourself to be an "ideas person"

EDUCATION SUBCOMMITTEE
- Meet with subcommittee members on a quarterly or as needed basis
- Identify potential programs for Eco-Rep monthly meetings and special events like book clubs, speakers, films, etc.
- Chair of the Education Subcommittee serves on the Steering Committee

Time Commitment: 3-4 hours/month
This role is good for you if you: have ideas for/are good at engaging people above and beyond monthly meetings

COMMUNICATIONS SUBCOMMITTEE
- Meet with subcommittee members on a quarterly or as needed basis
- Develop content for communications materials
- Manage Staff and Faculty Eco-Rep Facebook group
- Chair of the Communications Subcommittee serves on the Steering Committee

Time Commitment: 3 hours/month
This role is good for you if you: like and are good with social media and other communications strategies

MEMBERSHIP SUBCOMMITTEE
- Meet with subcommittee members on a quarterly or as needed basis
- Identify potential new Eco-Rep to recruit and follow up with inactive members
- Greet members at meetings, make sure members sign in, and hand out raffle tickets
- Help Penn Sustainability staff plan biannual Eco-Rep orientation sessions
- Chair of the Membership Subcommittee serves on the Steering Committee

Time Commitment: 3 hours/month
This role is good for you if you: are friendly, enjoy talking to people, and have a good knowledge of offices at Penn

Penn Sustainability