Summer 2019 Internship Job Opening

Date: Applications being accepted now for Summer 2019 employment

Job Title: Sustainability Intern (Graduate Level)

Location: 3101 Walnut Street, Philadelphia, PA
Penn Division of Facilities and Real Estate Services (FRES)

Salary: $16/ hr

Schedule: 30-40 hours/week (flexible), late May/early June – August 2019

Background
Penn Sustainability is a University-wide initiative to advance environmental sustainability at the University of Pennsylvania and to continue developing a more sustainable campus through implementation of Penn’s Climate Action Plan 2.0. The Penn Sustainability Office was established in 2010 to manage outreach campaigns, engagement programs, and to coordinate efforts across campus in support of environmental quality and performance.

The Penn Sustainability Office is seeking two graduate interns to support campus sustainability. Projects include: providing assistance to staff updating and documenting stormwater management practices, updating the Sustainability Course Inventory to include new sustainability course offerings, finalizing internal guidelines for LEED V4 projects, including providing assistance to new construction and major renovation LEED projects on campus, and transit-oriented research related to Penn bus service, electric vehicles, and electric vehicle charging stations.

Additionally, Interns will conduct research to aid the goal-setting and development of Penn’s next Climate and Sustainability Action Plan, to be issued in 2019, in the areas of: Waste Minimization, Utilities and Operations, Physical Environment, Transportation, Purchasing, Academics, and Outreach and Engagement.

Tasks and Responsibilities:
• Provide research support for the University’s next Climate and Sustainability Action Plan
• Provide assistance to Penn’s LEED processes
• Research related to electric vehicles and mass transit
• Assist in assessing stormwater practices on campus
• Aid in the implementation of other Climate Action Plan 2.0 initiatives

Qualifications
• Currently enrolled as a Penn graduate student
• Strong writing skills, communication, and analytical skills
• Knowledgeable about issues pertaining to environmental sustainability and transportation
• Knowledge of LEED and other green building standards
• Ability to work both independently and in a goal-oriented team atmosphere
• Graphic design skills a plus—including expertise with programs included in Adobe Creative Suite

Interested applicants should submit a copy of their resume and a brief cover letter to sustainability@upenn.edu. Applications will be reviewed on a rolling basis throughout February and March, and students are encouraged to submit their applications early. Please use “Sustainability Internship Application” as your email subject.