E.15  Hard-wired lights without on/off switches have been retrofitted to be controllable and provide the appropriate lighting levels.

**Intent**

Hard-wired lights without on/off switches have been retrofitted to be controllable and provide the appropriate lighting levels.

**Point Value**

4 points

**Instructions**

Work with your Building Administrator to determine where retrofits are appropriate and to get an estimate of the cost of retrofitting the hard-wired lighting areas.

If a renovation is planned, work with the staff in charge of the renovation to ensure that the lighting retrofit is included as part of the renovation project.

**Resources**

Building Administrator Listing
http://www.facilities.upenn.edu/contacts.php?section=3&build=0&page=1 (search by building)