E.2 We have coordinated with our Building Administrator to identify areas that do not require heating and cooling during off-hours, breaks, or other periods of time.

**Intent**

Removing areas from unnecessary thermal control can result in significant energy savings, particularly during weekends and extended break periods.

**Point Value**

3 points

**Instructions**

Work with your office Building Administrator to identify appropriate spaces.

Building Administrator Listing
http://www.facilities.upenn.edu/contacts.php?section=3&build=0&page=1 (search by building)